Mid-Atlantic Regional Archives Conference
Spring 1981 Conference
May 8-9, 1981
University of Pittsburgh
Pittsburgh, Pa.

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SAA Basic Conservation Workshop In
Conjunction With The MARAC Spring Conference
Thurs.-Fri., May 7-8

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1980/81

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Robert Wilson, Archives, Carlow College
Frank A. Zabrosky, Archives Service Center, U. of Pittsburgh (Chairman)

Marian Salmon, U. of Pittsburgh, MARAC Sp. 1981 Sec'y.

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Exhibitors

Conservation Resources Int., 1111 N. Royal St., Alexandria, VA 22314
Pohlig Brothers, Inc., P.O. Box 8069, Richmond, VA 23223
Microfilm Corp. of Pennsylvania, 141 S. Highland Ave., Pittsburgh, PA 15206

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MARAC Program

Thursday, May 7

5:00-7:00	Early Conference Registration (272 Hillman Library)
5:00-7:00	Informal Mixer (272 Hillman Library)
6:00-8:00	Tour City of Pittsburgh (prior registration required)
8:00-10:00	MARAC, Steering Committee (Room G20, Hillman Library)

Friday, May 8

8:00-4:00	Exhibits (Forbes Quad. 2M56)
8:00-4:00	Registration (Forbes Quad. 2M56)
8:00-9:00	Coffee/Rolls (Forbes Quad. 2M56
9:00-10:30	SESSION GROUP I

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"All About Archives" -- An Audiovisual Festival (Forbes Quad. 2L11)

Six presentations will be shown (listing on separate sheet). On Saturday from 10:00-12:00 the content and production aspects of these audiovisual presentations will be discussed.

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1. Starting an Archives (Session I) (Forbes Quad. 2K56)

The day-long workshop, featuring 5 speakers, will offer directions to persons having a responsibility for setting up a small archival program. Terms for the establishment and administration of an archival unit will be discussed. One session will be devoted exclusively to the arrangement and description of records.

Chair: Jon K. Reynolds, Georgetown University
Speakers: Jon K. Reynolds, GUIDELINES FOR THE ESTABLISHMENT AND ADMINISTRATION OF AN ARCHIVAL PROGRAM; Lee Stout, Penn State University, OUTREACH AND PUBLIC RELATIONS IN THE COLLEGE SETTING

2. Archivists and the Language We Use (Forbes Quad. 5E58)

This session will focus on the language and terminology that archivists use in communicating with each other and the outside world. It will address various issues and problems including those of precision and standardization.

Chair: Donald F. Harrison, National Archives and Records Service
Speakers: Trudy H. Peterson, National Archives and Records Service; A.K. Johnson, NASARA
Comment: Donald F. Harrison, National Archives and Records Service

3. Repair Techniques Lecture/Demonstration (Hunt Lib., Carnegie-Mellon U (Participants to meet at Bigelow Blvd. entrance, Forbes Quad. at [redacted] a.m.)
8:45
Speaker: Jean Gunner, Carnegie-Mellon University

Bookbinding and conservation techniques will be discussed and demonstrated by Jean Gunner, certified conservator. The lecture/demonstration will be held at the Hunt Institute located in the penthouse of the Hunt Library on the campus of Carnegie-Mellon University, a 10-minute walk from the University of Pittsburgh. This session is limited to 30 persons and it will require advance registration.

4. Archivist as Destroyer: Priorities and Guidelines for Appraisal Reappraisal (Forbes Quad. 2P56)

This session will consider conditions under which archivists should designate records for disposition. Two specific areas will be discussed: initial appraisal of senatorial papers; and reappraisal of state records.

Chair: Edmund Berkeley, Jr., University of Virginia Library
Speakers: William Evans, New York State Archives; Patti Aronson, Office of Senator Abraham Ribicoff
Comment: Edmund Berkeley, Jr., University of Virginia Library

5. Word Processing Workshop (to be repeated at 10:45-12:10) (Forbes Quad. 5G58)

This workshop is designed to provide introductory information on the uses of work processing in an archival setting and to demonstrate how the system operates.

Participants: Susan R.F. Goff, National Historical Publications and Records Commission; Joe Nixon, Commonwealth of Pennsylvania, Dept. of General Services, Information Systems Acquisitions Staff

10:45-12:10 SESSION GROUP II

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"All About Archives" -- An Audiovisual Festival (Forbes Quad. 2L11)

Six presentations will be shown (listing on separate sheet). On Saturday from 10:00-12:00 the content and production aspects of these audiovisual presentations will be discussed.

6. Starting an Archives (Session II) (Forbes Quad. 2K56)

Speakers: Ruth Salisbury Reid, Historical Society of Western Pennsylvania, OUTREACH AND PUBLIC RELATIONS FOR HISTORICAL SOCIETIES; Robert E. Wilson, Carlow College, OUTREACH AND PUBLIC RELATIONS FOR FRATERNALS

7. Archives of the Future (Forbes Quad. 2P56)

This session focuses on the micrographic and computer technology currently available for archival purposes on the major changes in this area in the treatment of active records and on the impact and uses of these new tools by archivists.

Chair: Robert M.Ructor, Associate Archivist, Pennsylvania Historical and Museum Commission
Speakers: Mary D. Donaldson, Service Marketing Representative, 3M Micrographics Division; David Herschler, National Archives and Records Service
Comment: Lee Stout, Pennsylvania State University

8. Note Well: "Research in Archival Theory and Practice" will be given Fri., Group Session III, 2:30-4:00 p.m.

9. Records Surveys: What To Do And What To Expect (Forbes Quad. 5G56)

In this session archivists, with differing survey experiences, will analyze the elements of a proper survey approach and assess their value and uses.

Chair: Frank Zabrosky, Archives of Industrial Society, University of Pittsburgh
Speakers: Ed Barrese, National Archives and Records Service; Tyrone Butler, Salvation Army
Comment: Frank Zabrosky, Archives of Industrial Society, University of Pittsburgh

10. Records Management in Allegheny County (Forbes Quad. 5E58)

This session will focus on the roles played by County Government, State Government, and business in the development of records management and archival programs for Allegheny County. In detailing and assessing the interaction between the Committee for Progress in Allegheny County, 1976-78, the Local Records Program unit in Allegheny County, a past-present-future report on the management and preservation of the records of Pennsylvania's second most populous county will be provided.

Chair: Mark H. Jones, New York State Archives
Speakers: George D. Braun, Director, Bureau of Records Management, Allegheny County; Richard L. Lechnar, COMPAC Task Force; Frank M. Suran, County and Local Records, PHMC
Comment: Mark H. Jones, New York State Archives

11. Word Processing Workshop (Forbes Quad. 5G58)

Repeat of Session 5. See earlier description.

12:30-2:00 Conference Luncheon. Speaker, Dr. Robert M. Warner, Archivist of the United States. (Tiffany's Restaurant, Webster Hall, Fifth/Bellefield)

2:30-4:00 SESSION GROUP III

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"All About Archives" -- An Audiovisual Festival (Forbes Quad. 2L11)

Six presentations will be shown (listing on separate sheet). On Saturday from 10:00-12:00 the content and production aspects of these audiovisual presentations will be discussed.

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8. Research in Archival Theory and Practice: Who, How, When, Where, and Why? (Forbes Quad. 1K56)

This session will consider the research needs of the archival community and the participants will offer specific suggestions on the best ways to meet these needs.

Chair: Nicholas Olsberg, Consultant, New York City
Speakers: Victoria Irons Walch, National Archives and Records Service; William K. Wallach, National Endowment for the Humanities
Comment: Nicholas Olsberg, Consultant, New York City

12. Starting an Archives (Session III) (Forbes Quad. 2K56)

Speakers: Christopher Densmore, State University of New York at Buffalo, ARRANGEMENT AND DESCRIPTION OF RECORDS: Jon K. Reynolds, Georgetown University, WORKSHOP WRAP-up

13. Expanding Existing Archival Programs (Forbes Quad. 2P56)

This session focuses on proven methods to expand the program, space, and stature of existing archival programs which are part of non-archival institutions.

Chair: Jo An Fraser, INA Corporation Archives
Speakers: Martha Slotten, Dickinson College; Fred Miller, Urban Archives, Temple University; Adele M. Newberger, BRISC
Comment: Lucius Edwards, Virginia State University, Petersberg

14. The Archives of Sport (Forbes Quad. 5E58)

A growing interest from the academic community towards the effect of sports on our society has increased the need for archivists to acquire and preserve the records of our sports organizations. Presentations by a professional sports writer and two historians of sports will detail how sports archives can be used.

Chair: Robert E. Wilson, Carlow College, Pittsburgh
Speakers: John Lucas, Penn State University, DOCUMENTING THE OLYMPIC HISTORY; Jim O'Brien, Pittsburgh Press, PROFESSIONAL SPORTS WRITER: USES OF ARCHIVAL MATERIALS; Robert Ruck, Department of History, University of Pittsburgh, ORAL HISTORY AND SPORTS
Comment: Robert E. Wilson, Carlow College, Pittsburgh

15. Developing Educational Programs Involving Cultural and Educational Institutions (Educational Uses at Elementary Level) (Forbes Quad. 5G56)

CANCELLED

The educational program at Historic Cherry Hill in Albany, New York involved developing a set of original historical records for reproduction to be used in local public school history classes. Using the Cherry Hill experience as a model, this session will cover such topics as funding, selection of appropriate materials, integration of archival records into standardized curriculum, and development of cooperation between the historical institution and the school.

Chair: Kathleen Roe, New York State Archives
Speakers: Kathleen Roe, New York State Archives; Jane Carpenter Keller, Historic Cherry Hill, Albany, New York

16. Writing Grants Workshop (Forbes Quad. 5G58)

A member of the staff of the National Historical Publications and Records Commission will outline key elements in proposal preparation and discuss the Commission's procedures and interests.

Tim Walch or Edie Hedlin, National Historical Publications and Records Commission

4:00-5:00 Business Meeting (Forbes Quad. 1P56)

5:00-6:30 Reception (Forbes Quad. 2M56)

Saturday, May 9

9:00-10:00 SESSION GROUP IV

State Caucus Meetings

9:00-10:00	Delaware	116 CL (Italian)
	Dist. of Col.	137 CL (Greek)
	Maryland	149 CL (French)
	New Jersey	151 CL (Norwegian)
	New York	144 CL (English)
	Pennsylvania	142 CL (Yugoslav)
	Virginia	153 CL (Russian)
	West. Va.	136 CL (Scottish)

9:00-12:00 Registration Continued

10:30-12:00 17. Records Sampling (Forbes Quad. 1M56)

This session presents two case studies to illustrate the archival experience in sampling records from large series. The validity of the sampling techniques used will be analyzed.

Chair: Ronald L. Fillipelli, Special Collections, Pennsylvania State University
Speakers: Tom Mills, New York State Archives; Bruce Ambacher, NARS; Donald Shirey, Statistician, University of Pittsburgh
Comment: Ronald L. Fillipelli, Special Collections, Pennsylvania State University

18. Finding Aids for Non-Textual Records (Forbes Quad. 1P56)

This session will deal with the preparation of finding aids for microfilm, photograph and map collections. Special emphasis will be given to analyzing the strategies involved in describing such collections and highlighting some of the problems faced by archivists when describing non-textual records.

Chair: Peter Parker, Historical Society of Pennsylvania
Speakers: Helena Zinkham, New York Historical Society; Minnie A. Modelski Library of Congress
Comment: Roland M. Baumann, Pennsylvania Historical and Museum Commission

19. Film Festival: Comment (Forbes Quad. 2P56)

This session will discuss the films shown on Friday (see program packet) and will focus on considerations in producing slide tapes in-house.

Nancy Malan, National Archives and Records Service

20. Joining Forces: Cooperative Approaches Among Archival Repositories (Forbes Quad. 2K56)

This session will focus on how to stretch resources, broaden goals, increase visibility, or provide better service through cooperation with other repositories.

Chair: Wilda Logan, Moorland-Spingarn Research Center
Speakers: Greg Hunter, United Negro College Fund; Carolyn Ryan, New York City Municipal Archives
Comment: Roy H. Tryon, The Balch Institute for Ethnic Studies

12:00-1:00 Lunch

1:15-2:45 SESSION GROUP V

21. Helping the Genealogist in the Use of Archives (Forbes Quad. 1P56)

In general, to examine the kinds of problems an archival agency faces in servicing genealogists and on how to improve the system of servicing them. Furthermore, to focus on how to educate the genealogist on what the Archives are and how best to use these historical materials which are arranged by the provenance method.

Chair: Jean Morris, Genealogical Society of Western Pennsylvania
Speakers: Mary Jenkins, West Virginia State Archives; Phebe Jacobsen, Maryland Hall of Records
Comment: Rebecca B. Colesar, New Jersey State Archives

22. Records Management for Church Archives (Forbes Quad. 1M56)

In this session the ways and means of records management systems for the religious archivist in the local, regional as well as national contest will be presented. Eschewing the philosophical debate of whether records management is necessary, the speakers will offer a practical look at the problems faced and alternative strategies available to accomplish program objectives in a religious archives setting.

Chair: Dr. E. Morris Sider, Messiah College and The Archives of Brethren in Christ Church
Speakers: Monsignor Robert J. Maher, Archivist, Catholic Diocese of Harrisburg; John Peterson, Archives Curator, Eastern Pennsylvania Synod, Lutheran Church in America (Lutheran Theological Seminary, Philadelphia)
Comment: William H. Brackney, American Baptist Historical Society

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Univ. of Pittsburgh Nationality Rooms Tours

Tours of the Nationality Classrooms will be led by members of the Local Arrangements Committee. Days, times, and sign-up available at time of registration.

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Sponsors of Reception

Conservation Resources International
Microfilm Corporation of Pennsylvania
Hillman Library, Univ. of Pittsburgh

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Conference Folders courtesy of Pohlig Brothers, Inc.